

**BOYER VALLEY COMMUNITY SCHOOLS
BOARD OF DIRECTORS - REGULAR MEETING – NOVEMBER 16, 2021
6:00 P.M. – BOYER VALLEY SOUTH**

CALL TO ORDER: President Elizabeth Heistand called the regular meeting of the Boyer Valley Board of Education to order at 6:00 p.m. Members answering roll call were JoEtt Cogdill (via telephone), Ken Dunham, Elizabeth Heistand, Craig Malone, Steve Puck and Candace Ueding. Administrators present: Supt. Kurt Brosamle, Principal Mike Weber and Secretary Terra Sell. Visitors present: List on file at the Business Office. Secretary Sell read the mission statement.

APPROVAL AGENDA/MINUTES: Motion by Puck, second by Malone to approve the agenda as published with the additional of Action Item – Shared Wrestling/Transportation and minutes from previous board meetings. Motion carried 6-0.

TREASURER REPORT FY21: Secretary Sell reviewed the Treasurer’s Report from the Certified Annual Report. The Unspent Authorized Budget in the Fiscal Year 2020 was \$1,651,837 and the estimate for Fiscal Year 2021 is \$1,799,740 – an increase of \$147,903. This increase was most likely due to federal funds received for COVID-19 related items. Motion by Dunham, second by Puck to approve the FY21 Treasurer Report. Motion carried 6-0.

PRINCIPALS’ REPORT: Mr. Weber reported there was 93% parent participation in conferences this fall. They met with Plains Area Mental Health, an agency that would like to meet with students in school to serve their mental health needs. There has been a positive difference with some students meeting regularly with Family Connection. A Veteran’s Day assembly was held on the 9th, the students sang patriotic songs and read poems to the guests. The 4th and 5th grade classes watched a matinee version of the high school play, The Outsiders, and enjoyed it very much.

SUPERINTENDENTS’ REPORT: Mr. Brosamle reported on the following: he thanked the students who helped paint the weight room and to the sponsors for their donations to the project. Thank you to the community and building committee for their time and dedication to the school’s upcoming project. Held a Veteran’s Day program on the 11th, thank you to the staff for putting that together. On Nov. 1st we hosted the Rolling Valley Conference Choir and had a great performance that evening. The fall play was held last weekend, thank you to Mr. Schauer and Ms. Skinner, the students did a great job. This Friday is midterms for 2nd quarter and next week is Thanksgiving break beginning on the 24th. Mrs. Roberts and Ms. Mittag submitted an RPP grant and were awarded; funds will be used to purchase a drone and computer. Staff was consulted regarding switching software from JMC to PowerSchool, received positive feedback. Nurse Brasel has lined up a booster shot clinic on Dec. 7th, they will travel to Dow City as well. Mrs. Roberts puts in quite a bit of extra time for BVTV, they would like the board to consider possibly putting that as a position on the Salary B schedule. Tomorrow is a PD day, MTSS meetings will be held and working on the new language arts curriculum.

DISCUSSION:

Architect’s Contract: Chad Leichti with KPE addressed the board, congratulating them on passing the bond issue and to go over the next steps in the project. Cost estimates need to be tightened down and start working on finalizing the cost in all areas of the project.

HVAC: Ryan Pugh with Rasmussen Mechanical spoke to the board regarding the preventative maintenance agreements currently in place. Communication is going very well and they are catching issues ahead of time before they turn into major concerns.

Boyd Jones: George Schulet with Boyd Jones provided a presentation and overview of their construction services they offer. He highlighted different options available with the upcoming project, “Design – Bid – Build” versus “CM as Agent”. The fee for construction manager services averages 2-4% of the project cost.

Campus Care Increases: Chaise Mefferd, Campus Care Director, proposed increases to the board for employee wages and rates for services. Our rates are among the lowest around and she polled parents who agreed they were paying for convenience and were not opposed to an increase. She would like to switch from hourly rates to weekly rates, as that will reduce time spent on billing. She would also like all employee (except recent new hires) to be bumped up to \$10.25/hr plus receive an additional \$.15/hr for each year of service (full-time employees) and \$.10/hr for each year of service (part-time employees). New hires would begin at \$9.25/hr and increase to \$10.25/hr once they complete required trainings.

School/City/DCDC Employee: Mr. Brosamle recounted that at the last board meeting Sam Cogdill from the DCDC proposed to the school about the possibility of sharing an employee. This person would be in charge of grant writing and other tasks that could potentially benefit the school greatly. He requested a committee be formed to discuss if it is a good fit for all entities and how it should be directed. It was discussed that two representatives from each entity should be appointed.

OPEN FORUM: Ben Schauer thanked the board for approving the assistant drama position as it worked very well and helped the play flow smoothly.

CONSENT AGENDA: Motion by Ueding, second by Cogdill to approve the consent agenda as presented. Motion carried 6-0.

APPROVE MAJOR PURCHASES AND PERSONNEL: Motion by Ueding, second by Malone to approve the resignations of Sarah Cogdill and Samantha Athan, Associates. Motion carried 6-0.

Motion by Dunham, second by Puck to approve contracts for Tommy Dumbaugh, Asst. Softball Coach, and Aaron Mumm, Head Baseball Coach. Motion carried 6-0.

Motion by Dunham, second by Puck to approve contracts for Ben Schauer, HS Student Council Sponsor, and Tessa Mittag and Lisa TenEyck, Junior Class Sponsors. Motion carried 6-0.

APPROVE SPECIAL EDUCATION DELIVERY PLAN: Motion by Puck, second by Ueding to approve the special education delivery plan. Motion carried 6-0.

APPROVE CAMPUS CARE SALARY/RATE CHANGES: Motion by Puck, second by Malone to approve the campus care salary/rate changes as presented, with salary changes to begin Dec. 11th and weekly rates effective January 1, 2022. Motion carried 6-0.

APPROVE HVAC PREVENTATIVE MAINTENANCE PLANS: Motion by Puck, second by Ueding to approve the HVAC preventative maintenance plans by Rasmussen Mechanical for both school buildings. Motion carried 6-0.

APPROVE EARLY RETIREMENT: Motion by Dunham, second by Malone to approve the Early Retirement Policy of a \$50,000 lump sum payment, to the first two employees that apply, with the stipulation the employee must be age 55 by June 30, 2022, and have worked for the district for at least 15 consecutive years. The employee can remain on the school's insurance plan, but is responsible for covering the full premium. Motion carried 6-0.

ACCEPT ABSTRACT OF ELECTION: Motion by Dunham, second by Puck to accept the following results: At Large: Elizabeth Heistand – 416 votes and 30 scattering; District I: Ken T. Dunham – 208 votes, Paul Cogdill – 289 votes and 4 scattering; District II for a two year term: Kristy Skarin – 110 votes, Benjamin Hansen – 246 votes, Jeff Berens – 183 votes and 5 scattering; District II for a four year term: Jen Miller – 279 votes, JoEtt Cogdill – 226 votes and 18 scattering; Public Measure FI: Yes – 407 votes and No – 132 votes; Public Measure FJ: Yes – 376 votes and No – 155 votes; Public Measure FK: Yes – 392 votes and No – 125 votes. Motion carried 6-0.

Supt. Brosamle thanked members Dunham and Cogdill for their years of service to the district.

Motion by Dunham, second by Puck to adjourn the meeting of the old board at 7:19 p.m. Motion carried 6-0.

CALL TO ORDER: Secretary Sell called the organizational meeting of the Boyer Valley Board of Education to order at 7:20 p.m. Members answering roll call were Paul Cogdill, Benjamin Hansen, Elizabeth Heistand, Jen Miller, Craig Malone, Steve Puck and Candace Ueding. Administrators present were Superintendent, Kurt Brosamle, Principal, Mike Weber and Secretary, Terra Sell. Secretary Sell declared quorum present.

NEW SCHOOL BOARD MEMBERS: Secretary Sell administered the oath of office to the new school board members: Elizabeth Heistand – At Large, Paul Cogdill – District I, Benjamin Hansen – District II (2 year term), and Jen Miller – District II (4 year term).

ELECTION OF PRESIDENT: Director Ueding nominated Elizabeth Heistand and Director Miller nominated Steve Puck for President. By written ballots, Puck received 5 votes and Heistand received 2 votes. Secretary Sell administered the oath of office to President Puck. President Puck assumed the chair.

ELECTION OF VICE PRESIDENT: Director Malone nominated Elizabeth Heistand for Vice president. Motion by Malone, second by Hansen to case a unanimous vote for Elizabeth Heistand for Vice President. Motion carried 6-0. Heistand abstain. President Puck administered the oath of office to Vice President Heistand.

APPROVE TIME AND DATE FOR REGULAR MEETINGS: After brief discussion, motion by Ueding, second by Hansen to have regular monthly meetings at 6:00 p.m., the third Monday of the month at Boyer Valley South. Motion carried 7-0.

APPROVE NEGOTIATION TEAM: Motion by Ueding, second by Heistand to approve the following for the “Negotiation Team”: Paul Cogdill, Jen Miller and Benjamin Hansen. Motion carried 7-0.

APPROVE COUNTY CONFERENCE BOARDS: Motion by Cogdill, second by Heistand to appoint Jen Miller to the Harrison County Conference Board and appoint Craig Malone to the Crawford County Conference Board. Motion carried 7-0.

APPROVE AG FOUNDATION: Motion by Hansen, second by Miller to appoint Steve Puck to serve as the board representative to the Ag Foundation Board. Motion carried 7-0.

APPROVE SBRC REQUESTS: Mr. Brosamle informed the board to pass a resolution in order to submit a request to the School Budget Review Committee for a modified supplemental amount of \$72,992.70 due to an increase of certified enrollment from the prior year. Motion by Ueding, second by Heistand to authorize the district’s administration to submit a request to the School Budget Review Committee in the amount of \$72,992.70. Motion carried 7-0. Ayes: Ueding, Heistand, Cogdill, Hansen, Miller, Malone and Puck. Nays: None.

Mr. Brosamle informed the board to pass a resolution in order to submit a request to the School Budget Review Committee for a modified supplemental amount of \$13,391.20 for open enrolled out students who were not included in the district’s previous year certified enrollment. Motion by Ueding, second by Miller to authorize the district’s administration to submit a request to the School Budget Review Committee in the amount of \$13,391.20. Motion carried 7-0. Ayes: Ueding, Miller, Cogdill, Hansen, Heistand, Malone and Puck. Nays: None.

Mr. Brosamle also informed the board to pass a resolution in order to submit a request to the School Budget Review Committee for a modified supplemental amount of \$3,396.69 for ELL Beyond 5 years. Motion was made by Heistand, second by Miller, to submit a request to the School Budget Review Committee for \$3,396.69. Motion carried 7-0. Ayes: Heistand, Miller, Cogdill, Hansen, Malone, Puck and Ueding. Nays: None.

APPROVE BOOSTER CLUB REQUESTS: Motion by Heistand, second by Hansen to approve requests for the drill team for poms, uniforms and backpacks in the amount of \$5,392 and the drama dept for the little shop of horrors performance in the amount of \$3,151.50. Motion carried 7-0.

APPROVE AEA DISTRICT 4 DIRECTOR: Motion by Ueding, second by Miller to cast the BVCS D vote for Marcus Gross Jr. as the Green Hills AEA District 4 Director. Motion carried 7-0.

APPROVE BVU MOU: Motion by Heistand, second by Cogdill to approve the memorandum of understanding with Buena Vista University. Motion carried 7-0.

APPOINT DCDC/CITY/SCHOOL COMMITTEE REPRESENTATIVE: Motion by Heistand, second by Ueding to appoint Benjamin Hansen and Paul Cogdill as the school representatives for this committee. Motion carried 7-0.

APPROVE IASB DELEGATE: Motion by Malone, second by Cogdill to appoint Jen Miller as the IASB delegate. Motion carried 7-0.

APPROVE CONSTRUCTION MANAGER RFP: Motion by Heistand, second by Ueding to direct administration to draft an RFP for construction manager services. Motion carried 7-0.

SHARED WRESTLING W/WOODBINE: Mr. Brosamle informed the board there is currently only one student participating in wrestling and that the school is providing transportation. This is an extracurricular activity and should not be a cost to the school. Bus drivers are hard to find and this service is not provided for any other sport. Motion by Malone, second by Ueding to give this student until Thanksgiving break to find alternate transportation since this is an extracurricular activity. Motion carried 7-0.

DISCUSSION: Mr. Brosamle informed the board about the emergency temporary standard recently put in place by the President regarding mandating the covid-19 vaccine. Since the school has over 100 employees, it would require all employees to be vaccinated or to provide weekly negative test results and wear a mask. The State of Iowa has filed a lawsuit against this order and has been temporarily halted. More information will follow in the coming days.

A motion by Hansen, second by Heistand to adjourn the meeting. Motion carried 7-0. With no further business appearing before the board, President Puck declared the meeting adjourned at 8:05 p.m.

These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting.

Secretary, Terra Sell

President, Steve Puck