

**BOYER VALLEY COMMUNITY SCHOOLS  
BOARD OF DIRECTORS - REGULAR MEETING –JULY 19, 2021  
6:00 P.M. – BOYER VALLEY SOUTH**

**CALL TO ORDER:** President Elizabeth Heistand called the regular meeting of the Boyer Valley Board of Education to order at 6:07 p.m. Members answering roll call were Ken Dunham, Steve Puck, JoEtt Cogdill, Elizabeth Heistand, Craig Malone and Paul Klein. Director Ueding was absent. Administrators present: Supt. Kurt Brosamle, Principal Mike Weber and Secretary Terra Sell. Visitors present: List on file at the Business Office. Secretary Sell read the mission statement.

**APPROVAL AGENDA/MINUTES:** A motion by Puck, second by Cogdill to approve the agenda as published with the addition; approve Catastrophic Student Accident Insurance application, and minutes from previous board meeting. Motion carried 6-0.

**PRINCIPALS' REPORT:** Mr. Weber reported on the following: Attended crisis awareness training a couple weeks ago. The return to learn committee met to work on updates. The elementary building looks like it is almost ready for the next school year and he is excited for everyone's return in the fall.

**SUPERINTENDENTS' REPORT:** Mr. Brosamle reported they attended STOP Grant workshop for crisis awareness and have another one coming up regarding crisis intervention and suicide prevention. The return to learn committee met to review the plan from last year, not much changed. Consensus of the group is that they want everyone back for face-to-face learning, but the plan does include all three options. Emailed all staff regarding open positions for PLC and TLC, as well as coaching and sponsors. Mentioned possibly adding an Assistant Play Director on Schedule B due to increased attendance of students. The Dunlap gym floor is being refinished on Wednesday; the Dow City gym is being prepped as well.

**DISCUSSION:**

**Return-to-Learn Plan:** Mr. Brosamle noted a few items were deleted from the previous version; things may change as the year progresses. Drinking fountains will be open and there are four more water bottle fill stations coming, two will be installed in each building.

**Handbook updates:** Very little changes, mainly name changes. Mr. Maassen added a couple items in the Coaching handbook.

**Transportation to Stem Center:** Consensus of the board was to have students transport themselves; however, if they are unable then the school will provide the transportation.

**Weight Room Renovation:** The equipment is old, not the safest and some are sitting off to the side needing repairs. Many businesses want to donate to this project. Two bids were received, Nova Fitness Equipment for \$67,136.54 (which includes equipment and flooring) and Power Lift for \$57,054.53 (which includes equipment only, no flooring). Discussed funding options for school for costs outside of business donations. Consider holding fundraiser to sell old, but still usable equipment as well.

**Classified Salary Schedule:** Mr. Brosamle made proposals to increase some substitute wages.

**OPEN FORUM:** The following visitors requested to speak during the open forum: Beth Reineke. Reineke inquired about publishing of the school board agendas. She was informed that they are sent to both the Dunlap Report and Denison Bulletin.

**CONSENT AGENDA:** Motion by Klein, second by Dunham to approve the consent agenda as presented. Motion carried 6-0.

**APPROVE MAJOR PURCHASES AND PERSONNEL:** Two bids were received for the weight room renovation, as mentioned previously. Payment is due 30 days after installation; the school will match the amount received by donations. A motion by Klein, second by Dunham to approve the bid of \$67,136.54 for Nova Fitness Equipment and move forward with the purchase, in hopes that 50% of the cost will be received by sponsors. Motion carried 6-0.

Two bids were received for installing roof top units at both the Dunlap and Dow City locations. Drees Co. proposal was \$55,389 for the Dunlap building and \$91,956 for the Dow City Building (with a deduction of \$23,280 if only two roof tops units for four classrooms is selected, versus 1 unit for each of the four classrooms) for a total of \$147,345. This bid also includes necessary roof repairs. The second bid was from Rasmussen Mechanical Services, which only included work provided at the Dunlap building totaling \$64,078, which does not include roof repairs. After brief discussion, a motion was made by Dunham, second by Klein to approve the bid with Drees Co. for \$147,345. Motion carried 5-1. Ayes: Cogdill, Dunham, Heistand, Klein, Malone. Nay: Puck

One bid from Brasel Construction for \$7600.00 was received for the sidewalk repairs needed at the Campus Care entry at the Dow City building. Motion by Puck, second by Malone to approve the sidewalk bid for Brasel Construction. Motion carried 6-0.

Motion by Puck, second by Cogdill to approve the resignation of Jodi Klein, Nurse. Motion carried 6-0.

Motion by Cogdill, second by Dunham to approve the resignation of Sarah Lantz, Campus Care Associate. Motion carried 6-0.

Motion by Dunham, second by Malone to approve the contract for Stephanie Lantz, .625 Spanish Teacher. Motion carried 6-0.

Motion by Puck, second by Klein to approve Amber Garrett as a Volunteer Coach for Cross Country and Boys Track; and Jeff Lehan as a Volunteer Coach for Football for 2021-22. Motion carried 6-0.

**APPROVE OPERATIONAL/SHARING CONTRACTS:** After a brief discussion, a motion was made by Puck, second by Dunham to approve the following sharing contracts: Kara Gibson as Elementary Guidance 50% of her time with Woodbine CSD; TLC Plan contracts 50% of the time to Tracey Kelly, Shawna Harris and Betsy Gale, Boyer Valley and Woodbine would pay 50% of salaries and benefits. Motion carried 6-0.

Motion made by Dunham, second by Klein to approve the sharing contract with Sarah Malone as the Librarian 10% of her time with Woodbine CSD. Motion carried 6-0.

Operation sharing contracts for Transportation Director, Human Resource, Special Education Director, Work-Based Learning Director and Maintenance Director still require additional information.

**APPROVE CHILDREN'S SQUARE CONTRACT:** A motion by Dunham, second by Cogdill to approve 2021-22 Consortium Agreement at Children's Square and Heartland Family Service. Motion carried 6-0.

**APPROVE TRANSPORTATION TO STEM CENTER FOR CLASSES:** A motion by Puck, second by Malone that students are to provide their own transportation to classes, but if needed the school will provide the service. Motion carried 6-0.

**APPOINT DISTRICT'S LEGAL COUNSEL:** After brief discussion a motion was made by Puck, second by Klein to table this agenda item. Motion carried 6-0.

**APPROVE DEPOSITORY BANKS AND DEPOSIT LIMITS:** A motion was made by Malone, second by Dunham to approve the Community Bank of Dunlap as the active depository bank for 2021-22 with a deposit limit of \$5,500,000, and United Bank of Iowa with deposit limit of \$10,000. Motion carried 6-0.

**APPROVE HANDBOOKS FOR 2021-22:** A motion was made by Dunham, second by Puck to approve the following handbooks for 2021-22: Faculty Handbook, Coaches Handbook, Employee Handbook and Student Handbooks. All handbooks are available at the Business Office. Motion carried 6-0.

**APPROVE RETURN-TO-LEARN PLAN:** A motion was made by Klein, second by Puck to approve the Return-to-Learn plan as presented. Motion carried 6-0.

**APPROVE BOARD POLICIES:** After a brief discussion, a motion by Puck, second by Klein to approve the following board policies (new) 401.14, 502.3R1; (rescinded) 504.3, 504.3R1 and (updating) 200.3, 206.1, 206.2, 213, 213.1, 302.5, 303.6, 412.3 (selecting option II – for group benefits for classified employees who “are regularly schedule to work at least 30 hours per week), 501.14, 501.15, 502.3, 505.5, 603.6, 604.1, 606.2, 701.2 and 711.2. Motion carried 6-0.

**APPROVE CLASSIFIED SALARY SCHEDULE:** A motion was made by Puck, second by Malone to approve the classified salary schedule with noted changes. Motion carried 6-0.

**APPROVE CATASTROPHIC STUDENT ACCIDENT INSURANCE:** A motion was made by Dunham, second by Puck to approve the application for catastrophic student accident insurance through Great American. Motion carried 6-0.

**APPROVE SCHOOL FEES FOR 2021-22:** A motion was made by Malone, second by Klein to approve the school fees as presented, with the possibility of increasing Adult Lunch by \$.10 once the state determines the cost. Motion carried 6-0.

**DISCUSSION ITEMS:** Mr. Brosamle reported there are open positions for (2) HS Asst. Football, MS Football, MS Volleyball, MS Boys Track, HS Boys Asst. Track and no action has been taken on HS Head Baseball, HS Asst. Baseball and HS Asst. Softball. Mr. Maassen received an email from an individual inquiring about coaching football, but uncertain at this time if they are certified or not.

Mr. Brosamle informed the Board that the Instructional Support Levy and the Physical Plant and Equipment Levy will be expiring at the end of FY2023. A decision will need to be made at the August meeting on whether to do a Board vote which lasts 5 years or go to a public vote, which if approved lasts 10 years.

A motion by Puck, second by Klein to adjourn the meeting. Motion carried 6-0. With no further business appearing before the board, President Heistand declared the meeting adjourned at 7:25 p.m.

These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting.

---

Secretary

---

President